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| VINCE JeffersLas Cruces, NM 88007  vjeffers@nmsu.edu |
| **SUMMARY**Seeking to work as an Office Production Assistant in the accounting or production office. Hoping to use my logistics experience to assist independent, non-union film productions.Education

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| Bachelor in Creative Media - Digital Film Making—nmsu, las cruces nm* Have You Seen the Dots? (2023 Short Film) Role-Co-Producer
* Italian Salad (2023 Short Film) Role-First AD
* Expected to graduate in May, 2024.
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# Experience

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| AUG 2004 – PRESENT**FOUNDER- NEW MEXICO INDIE FILM COLLABORATIVE, Las cruces, NM*** Budgets
* Developing Projects
* Fiscal Sponsorships
* Business and Marketing Plans
* Business of Film Workshops
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| DEC 1984—AUG 2010**LOGISTICS SPECIALIST--U.S. NAVY RESERVE, 20 COUNTRIES & 12 STATES*** Contracting for goods & services
* Shipping & receiving Materials
* Reviewing & processing reports
* Completing & closing out contracts
* Forward thinking team collaborator

AUG 2000—DEC 2002Registered Representative II- Charles Schwab & Co., austin, tx* Educate Clients
* Complete financial transactions
* FINRA series 6,7 & 63 licenses
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# Technical SKILLS

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| * Celtx Studio
* Shot Designer

**ADDITIONAL QUALIFICATIONS*** Strong Background in Finance
* Creative Critical Thinker
* Solid Track Record of Staying on Schedule and Under Budget

**References**Will Be Furnished Upon Request  | * + - Movie Magic
		- Pro Tools
		- Team Collaborator
		- Customer Service Oriented
		- New Mexico FCAP Eligible
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