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| VINCE Jeffers  Las Cruces, NM 88007  vjeffers@nmsu.edu |
| **SUMMARY**  Seeking to work as an Office Production Assistant in the accounting or production office. Hoping to use my logistics experience to assist independent, non-union film productions. Education  |  | | --- | | Bachelor in Creative Media - Digital Film Making—nmsu, las cruces nm  * Have You Seen the Dots? (2023 Short Film) Role-Co-Producer * Italian Salad (2023 Short Film) Role-First AD * Expected to graduate in May, 2024. | |

# Experience

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| AUG 2004 – PRESENT**FOUNDER- NEW MEXICO INDIE FILM COLLABORATIVE, Las cruces, NM**  * Budgets * Developing Projects * Fiscal Sponsorships * Business and Marketing Plans * Business of Film Workshops |
| DEC 1984—AUG 2010  **LOGISTICS SPECIALIST--U.S. NAVY RESERVE, 20 COUNTRIES & 12 STATES**   * Contracting for goods & services * Shipping & receiving Materials * Reviewing & processing reports * Completing & closing out contracts * Forward thinking team collaborator  AUG 2000—DEC 2002Registered Representative II- Charles Schwab & Co., austin, tx  * Educate Clients * Complete financial transactions * FINRA series 6,7 & 63 licenses |

# Technical SKILLS

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| * Celtx Studio * Shot Designer   **ADDITIONAL QUALIFICATIONS**   * Strong Background in Finance * Creative Critical Thinker * Solid Track Record of Staying on Schedule and Under Budget   **References**  Will Be Furnished Upon Request | * + - Movie Magic     - Pro Tools     - Team Collaborator     - Customer Service Oriented     - New Mexico FCAP Eligible |